

Reconvened CIL Spending Panel

Agenda

Friday, 6th October, 2023 at 10.00 am

Following the adjourned meeting on 29 August 2023

in the

Council Chamber Town Hall Saturday Market Place King's Lynn

Available for the public to view on WestNorfolkBC on You Tube



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX Telephone: 01553 616200

19 September 2023

Dear Member

CIL Spending Panel

You are invited to attend a reconvened meeting of the above-mentioned Task Group which will be held on Friday, 6th October, 2023 at 10.00 am in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Apologies for absence

2. **Declarations of interest** (Page 5)

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Members should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting.

3. Urgent Business

To consider any business which, by reason of special circumstances, the Chairman proposes to accept as urgent under Section 100b(4)(b) of the Local Government Act, 1972.

4. <u>Members present pursuant to Standing Order 34</u>

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and on what items they wish to be heard before a decision on that item is taken.

- 5. Chair's correspondence (if any)
- 6. FY23_2 Previous decisions made 29 August 2023
- 7. <u>FY23 2 Review remaining Funding applications and allocate funding</u>
 Please bring your agenda from the previous meeting held on 29 August 2023.
- 8. Next steps / Future actions
- 9. <u>Date of next meeting</u>

The next meeting of the Spending Panel is scheduled for Monday 16 October 2023 at 10.00 am in the Council Chamber, Town Hall.

To:

CIL Spending Panel: R Blunt, M de Whalley, C Joyce, J Moriarty and S Sandell

Officers:

Hannah Wood-Handy, Planning Control Manager Amanda Driver, CIL Monitoring Officer Robyn Walkey, CIL Assistant

DECLARING AN INTEREST AND MANAGING ANY CONFLICTS FLOWCHART



START

YFS ←

Does the matter directly relate to one of your DPIs?

Declare the interest. You have

a conflict and cannot act or

remain in the meeting *

 \rightarrow NO

YES 🗹

Does the matter directly relate to the finances or wellbeing of one of your ERIs?

a conflict and cannot act or remain in the meeting *

Declare the interest. You have

↑ NO

* without a dispensation

a conflict and cannot act or remain in the meeting *

Does it directly relate to the finances or wellbeing of you, a relative or a close associate?

Glossary:

DPI: Disclosable Pecuniary

ERI: Extended Registrable

YES ← Declare the interest. You have

↑ NO

Does it affect the finances or

Other actions to mitigate against identified conflicts:

- 1. Don't read the papers
- 2. Tell relevant officers
- 3. Ask to be removed from any email recipient chain/group

Declare the interest. Are you or they affected to a greater extent than most people? And would a reasonable person think you are biased because of the interest?

wellbeing of you, a relative, a YES ← close associate or one of my ERIs?

↑ NO

You have a conflict and cannot act or remain in the meeting *

 YES

Take part as normal

↑NO

Does it relate to a Council Company or outside body to which you are appointed by the Council?

YES ∠

Z

↑ NO

Does another interest make

You can remain the meeting if the Chair agrees, for you to speak in your external capacity only. Do not vote.

YES ←

interest. Do you, or would a reasonable person think there are competing interests between the Council and the

company/outside

body?

Declare the

you that feel you cannot act in a fair, objective or open manner? Would a reasonable person knowing the same interest think you could not act in a fair,

objective or open manner?

You can take part in discussions but make clear which capacity you are speaking in. Do not vote.

NO ←

NO TO BOTH

YES TO ONE ↓

Declare the interest for the sake of openness and transparency. Then take part as normal.

You have a conflict. Declare the interest. Do not participate and do not vote.